

# CHECKLIST FOR APPROVED SCHEDULE VAULTING 2018



## I. DENOMINATION OF THE EVENT

Venue : **BadenClassics / Offenburg**

Dates : 02/02/2018 – 03/02/2018

NF: GER

Indoor:

Outdoor:

### EVENT CATEGORIES:

CVI-W

## II. GENERAL CONDITIONS

- FEI Statutes, 23<sup>rd</sup> edition, effective 29 April 2014
- FEI General Regulations, 23<sup>rd</sup> edition, effective 1<sup>st</sup> January 2009, updates effective 1<sup>st</sup> January 2018
- FEI Veterinary Regulations, 13<sup>th</sup> edition 2014, updates effective 1<sup>st</sup> January 2016, update effective 1<sup>st</sup> January 2018
- **The FEI Vaulting Rules , 9th edition, effective 1st January 2018**
- **The FEI World Cup™ Vaulting rules, effective for the season 2017/2018**
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 2<sup>nd</sup> Edition, effective 1<sup>st</sup> January 2016
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based upon 2015 WADA Code, effective 1<sup>st</sup> January 2015
- All subsequent published revisions/updates, the provisions of which will take precedence.

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**THE ANNEXE(S) IS/ARE PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS UPON REQUEST**

Approved by the FEI, Lausanne, on 08.11.2017, updated 06.12.2017

Signature:

Bettina de Rham  
FEI Director Vaulting

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### **III. THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE**

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and Athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.

A full copy of this Code can be obtained from the Fédération Equestre Internationale, HM King Hussein I Building, Chemin de la Joliette 8, 1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English. The Code is also available on the FEI's website: <http://inside.fei.org/>

# CHECKLIST FOR APPROVED SCHEDULE VAULTING 2018



## IV. GENERAL INFORMATION

### 7. ORGANISER

Name: Messe Offenburg-Ortenau GmbH  
in cooperation with Ortenauer Reiterring e.V.

Address: Schutterwälder Str. 3  
77656 Offenburg  
Germany

Telephone: +49 7854 184-221

Fax: +49 7854 184-270

Contact e-mail: [masse@baden-classics.de](mailto:masse@baden-classics.de)

Website: [www.baden-classics.de](http://www.baden-classics.de)

#### Contact Details Show Ground:

Address: Baden-Arena  
Messe Offenburg-Ortenau GmbH  
Schutterwälder Str. 3  
77656 Offenburg  
Germany

Telephone: +49 781 9226-0

GPS Coordinates: latitude: 48.46459, longitude 7.93408

Accessibility details (directions by road, nearest airport / train station):

Arrival by car: highway A5, exit OFFENBURG; follow the signs "Messe"

Arrival by train: main station OFFENBURG, 1,5 km distance to showground

Arrival by plane: airport Baden-Baden/Karlsruhe, Basel/Mulhouse, Strasbourg

See also: [http://baden-classics.de/besucherinfos\\_anfahrt](http://baden-classics.de/besucherinfos_anfahrt)

### 8. ORGANISING COMMITTEE

Honorary President: ./.

President of the Event: Gotthilf Riexinger, Reinhard Schill, Thomas Kohler

Show Secretary: HippoData (Antje Schnetter), Maren Illig (vaulting assistant)

Press Officer: Kathrin Massé

### 9. EVENT DIRECTOR

Name: Gotthilf Riexinger

Address: Peter-Cornelius-Str. 10  
72766 Reutlingen  
Germany

Telephone: +49 7121 325953

Mobile: +49 172 7432767

Fax: +49 7121 3259545

Email: [Riexinger@handelsagentur-riexinger.de](mailto:Riexinger@handelsagentur-riexinger.de)

# CHECKLIST FOR APPROVED SCHEDULE VAULTING 2018



## V. OFFICIALS (refer to Memo on following pages)

* Compulsory								
* Event ID: The Event code can be found in the FEI Database under the Event details in any category on the top right corner. In case there are several categories and officials are not the same, please complete an additional chart per category.								
Ref.	Panel	Competition	Function	FEI ID	Name	NF	Level	Email/mobile *compulsory
1	Ground Jury		Ground Jury President	10050130	SCHILFFARTH, Jochen	GER	4	
			Ground Jury Member	10051056	FOURNAISE Martine	FRA	3	
			Ground Jury Member	10049868	OTTO Dietmar	GER	4	
2	Foreign Judge		Foreign Judge	10051055	WICKHOLM Karolina Eva Katja	FIN	4	*
3	Technical Delegate		Technical Delegate					
4	Appeal Committee		Appeal Committee President					
			Appeal Committee Member					
			Appeal Committee Member					
5	Chief Steward		Chief Steward	10050000	RAMGE, Ursula	GER	2	*
6	Assistant Stewards		Assistant Steward	10051328	BORT, Peter	GER	3	
			Assistant Steward	10052781	HARTMANN, Helmut	GER	2	
			Assistant Steward	10049516	STRENG, Karl-Heinz	GER	2	
			Assistant Steward	10093352	EBERBACH, Christine	GER	1	
7	FEI Veterinary Delegate		FEI Veterinary Delegate	10050518	Kuno-Alexander VON PLOCKI	GER		info@kunovonplocki.de
	FEI Veterinary Delegate or Veterinary Commission		Veterinary Commission President					
			Assistant FEI Delegate					
			Assistant FEI Delegate					
8	Veterinary Service Manager (VSM) Treating Vet. (VR Art 1010)		Veterinary Service Manager	10051605	Dr. Ulrich Walliser	GER		dr.walliser@pferdeklunik-kirchheim.de
			FEI Permitted Treating Veterinarian					*
9	Medical Doctor <sup>9</sup>				DRK-Ortsverein Offenburg	GER		+49 781 20373-45
10	Farrier				Andreas Kimmig	GER		+49 172 7653766
11	NF Delegate		NF Delegate (if applicable)		Reinhard Wendt	GER		

# CHECKLIST FOR APPROVED SCHEDULE VAULTING 2018



## VI. INVITATIONS

### 1. GENERAL

#### CVIs/CVIO and Championships – Article 701.9

Number of Attendants per NF	<b>2</b>
Number of Grooms per NF	<b>1</b>
<b>CVI-W Female:</b> 7 female vaulters, who have qualified from the FEI World Cup Vaulting qualifier events season 2017/2018 (FEI Standings) will compete in Offenburg.	
<b>CVI-W Male:</b> 7 male vaulters, who have qualified from the FEI World Cup Vaulting qualifier events season 2017/2018 (FEI Standings) will compete in Offenburg.	
<b>CVI-W Pas-de-deux:</b> 5 Pas-de-deux vaulters, who have qualified from the FEI World Cup Vaulting qualifier events season 2017/2018 (FEI Standings) will compete in Offenburg.	

**Athletes are invited by the Organiser through their National Federation**

## VII. ENTRIES

**All Athletes & Horses participating in any International competition must be registered with the FEI.**

Athletes wishing to compete in an International Event must be provided with a confirmation signed by their NF. (Athletes must be entered for International competitions by their NF). Organising Committees may not accept any other entries.

**IMPORTANT - Entry forms must include the following information on:**

**Horse:** • name • date of birth • breed • country of birth • stud-book initials  
• (FEI) Passport number/FEI ID • colour • sex • name(s) of owner(s)

**Athlete:** • name • gender • date of birth • FEI ID number

### 1. ENTRY DATES AND ENTRY FEES

#### Deadlines for Entries

Entries have to be in accordance with article 707 of the FEI Vaulting Rules, 9th edition, updates effective 1st January 2017.

#### Deadlines for Entries:

<b>Nominated entries:</b> (For Championships and Games only)	
<b>Definite entries:</b>	15/01/2018
<b>Last date for substitutions:</b> (one hour prior the Horse Inspection)	02/02/2018

Entry fee per Individual vaulter:	50€ incl. 7% VAT
Entry fee per Pas-de-Deux:	100€ incl. 7% VAT
Stabling fee per horse:	50€ incl. 7% VAT

Details entry procedure fee / Payment:	
Square for OCs to include details if necessary	

## 2. NO-SHOWS/LATE WITHDRAWALS:

**NB:** In the case of withdrawals after the date of definite entries or no-shows the athlete or the respective NF will be held liable to reimburse the OC for the actual financial loss incurred by the OC (i.e. stabling and hotel expenses) as a result of the late withdrawal or no-show.

**Refund procedure:**

150€ per horse (CVI)
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## 3. ADDITIONAL FEES/CHARGES BY ORGANISING COMMITTEE:

All additional fees must be listed hereunder with the details of the amounts to be charged and approved by the FEI. Only fees approved by the FEI and listed in the approved schedule can be charged by the OC.

EADCMP Fee:                      Included in entry fee       Not included in entry fee x

Lower Level Events (CIMs)                      CHF 18 per horse per event  
(For definition of CIMs see Appendix E of the FEI General Regulations)  
Higher Level Events                              CHF 25 per horse per event  
(All other events not defined as CIMs)

Hay    15€ per bale  
Straw    10€ per bale  
Shavings     15€ per bale  
Tack box (additional box)                      160€ per box

**All aforementioned amounts are including VAT**

VAT number of the Organiser	DE 813829869
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## VIII. TIMETABLE (to be provided per category/level if multiple events)

	Day	Date	Time
• Opening of stables	Thursday	01/02/2018	08:00 h
• 1 <sup>st</sup> Horse Inspection (Vaulting): <i>All horses taking part at this event must be present during the first horse inspection, unless unable to do so due to "force majeure"</i>	Friday	02/02/2018	12:00 h
• Chef d'Equipes Meeting (CVIO & Championships)	Friday	02/02/2018	14:00 h

## TYPE OF COMPETITIONS

Please specify the types of competitions schedule:

- Individual Competitions
- Pas-de-Deux Competitions

## IX. COMPETITION DETAIL

**International Competitions must not start before 8:00 and should not finish after 23:00 unless otherwise approved by the FEI.**

### Competitions CVI–W FEMALE:

	Day	Date	Time	Art	Prize Money
• Declaration of Starters	Friday, 02/02/2018 14:00 h				
• Competition no: 17 Individual female – first round	Friday	02/02/2018	17:30 h	745 and 748	
• Competition no: 17 Individual female – second round	Saturday	03/02/2018	14:00 h	745 and 748	1.500 €
• Total Prize Money	1.500 €				
• Breakdown of prize money	1st	2nd	3rd	4th	5 <sup>th</sup> / 6 <sup>th</sup> / 7 <sup>th</sup>
	500 €	300 €	250 €	150 €	100 €
• Prizes in Kind					

### Competitions CVI–W MALE:

	Day	Date	Time	Art	Prize Money
• Declaration of Starters	Friday, 02/02/2018 14:00 h				
• Competition no: 18 Individual male – first round	Friday	02/02/2018	18:00 h	745 and 748	
• Competition no: 18 Individual male – second round	Saturday	03/02/2018	14:30 h	745 and 748	1.500 €
• Total Prize Money	1.500 €				
• Breakdown of prize money	1st	2nd	3rd	4th	5 <sup>th</sup> / 6 <sup>th</sup> / 7 <sup>th</sup>
	500 €	300 €	250 €	150 €	100 €
• Prizes in Kind					

### Competitions CVI–W Pas-de-deux:

	Day	Date	Time	Art	Prize Money	
• Declaration of Starters	Friday, 02/02/2018 14:00 h					
• Competition no: 19 Pas-de-deux – first round	Friday	02/02/2018	18:30 h	751 and 753		
• Competition no: 19 Pas-de-deux – second round	Saturday	03/02/2018	15:00 h	751 and 753	1.500 €	
• Total Prize Money	1.500 €					
• Breakdown of prize money	1st	2nd	3rd	4th	5th	6th
	500 €	300 €	250 €	200 €	150 €	100 €
• Prizes in Kind						

**Applicable government tax to be deducted from Prize Money (see also p. 25):** %

### GENERAL CLASSIFICATION AT THE END OF THE COMPETITIONS

Leading athlete award –	(Prize description and value)
Best foreign athlete -	(Prize description and value)
Best home athlete –	(Prize description and value)
Team awards –	(Prize description and value)

### PRIZE - CLASSIFICATION



## X. FACILITIES OFFERED

### 1. ATHLETES

#### Accommodation

Hotel: B&B Hotel

Address: Freiburger Str. 43, 77652 Offenburg

Telephone: +49 781 93220

At the expense of: The Organiser  or Athletes

Accommodated (bed and breakfast) from 01/02/2018 to 03/02/2018

Accommodation for the CVI-W Individual-competitors (1 double room) at the expense of the OC for 2 nights. Further nights to be paid by the athletes.

Accommodation for the CVI-W Pas-de-Deux-competitors (1 double room & 1 single room) at the expense of the OC for 2 nights. Further nights to be paid by the athletes.

Hotel reservations must be booked until 15/01/2018 at:

Mrs. Kathrin Massé, email [masse@baden-classics.de](mailto:masse@baden-classics.de), phone +49 7854 184-221

#### Meals

At the expense of: The Organiser  or Athletes

Meals provided from 01/02/2018 to 03/02/2018 in the Bistro for grooms and vaulters in the Ortenau-hall (next to the warm-up arena).

### 2. GROOMS

#### Accommodation

Requests for accommodation must be sent until 15/01/2018 to:

Mrs. Kathrin Massé, email [masse@baden-classics.de](mailto:masse@baden-classics.de), phone +49 7854 184-221

Accommodation will be at the cost of: Organiser  Athletes

#### Meals

At the expense of: The Organiser  or Athletes

Meals provided from 01/02/2018 to 03/02/2018 in the Bistro for grooms and vaulters in the Ortenau-hall (next to the warm-up arena).

**NB. The showering facilities available for both male and female grooms with hot and cold water. Shower facilities as well as restrooms should at all times be in a state of cleanliness.**

## XI. LOGISTICAL/ADMINISTRATIVE/TECHNICAL CONDITIONS

### 1. DRAW

Time, date and location:

Friday, 02/02/2018, 14:00 h  
conference room Oberrhein-Halle

### 2. COMPETITION ARENA(S)

Dimensions: 35 x 70 m

Type of Footing : sand

### 3. PRACTICE ARENA(S)

Dimensions: **25 x 50 m**

Type of Footing : sand

#### 4. STABLES

Size of boxes 3 m x 3 m + 20% 3 m x 4 m

(minimum 3m x 3m+20% 3m x 4m)

Horses taking part in the vaulting competitions will be stabled on the show grounds. The necessary number of boxes has to be ordered when handing in the entries – the order is binding. If no boxes have been ordered, the OC will reserve one box per horse entered. If no boxes have been ordered, Athletes do not have any right on boxes. Only the assigned stables may be used. No additional boxes may be reserved or can be made available by the OC.

#### 5. SCORING PROVIDER

Name of the Company: Longines Timing  
Name contact person: Antje Schnetter  
Contact email: antje.schnetter@hippodata.net

The FEI may require to be provided with real time results data feed of your events according to FEI requirements; in this case you and your provider will be informed accordingly.

#### 6. PRIZE GIVING CEREMONY

The owner(s) of the winning horse(s)/pony(ies) is/are invited to the prize giving ceremony:

Yes  No

The number of athletes required to present themselves for the prize-giving ceremony of each competition is 6 (all).

#### 7. ADVERTISING ON ATHLETES AND HORSES

Authorised  Not authorised

The Chief Steward will check that the advertising on athletes and horses complies with these Articles.

#### 8. TICKETING

Are you selling ticket for spectator to attend your event: Yes  No

Name of your ticketing provider: Ticketmaster / Reservix

Web address to buy ticket :

Updated links to ticket shops at [http://www.baden-classics.de/besucherinfos\\_tickets](http://www.baden-classics.de/besucherinfos_tickets)

#### 9. BETTING

Betting will be authorised by the Organiser: Yes  No

#### 10. TRANSPORT REIMBURSEMENT HORSES/PONIES

Transport expenses to be paid by:

The Organiser  at \_\_\_\_\_ per km.

The Athlete

#### 11. WELCOME

The time and date of arrival of athletes, horses and their means of transport must be given to the Organiser in order to facilitate their arrival.

## 12. LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOW GROUNDS

Walking distance  1 km

There will be no shuttle service.

## 13. ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS

**Entry right to the stable area according to FEI Veterinary Regulations  
Art. 1023 VI.**

NUMBER OF ACCREDITED PERSONS:

Athlete: 1

Partner: 1

Groom: 1

Horse Owner: 2 two (2) accreditations per horse acc. to FEI-Passport

## 14. LORRY / CARAVAN FACILITIES

Lorry or caravan can be parked close to the stables: Yes  No

Square for OC to include additional details if necessary

## 15. SUSTAINABILITY

Please consider the environment when organising an FEI Event. Please find useful information on FEI Sustainability here: "<http://inside.fei.org/fei/your-role/organisers/handbook>

## XII. VETERINARY MATTERS

### 1. CUSTOMS FORMALITIES

Contact details for Customs Formalities:

Name: Johannsmann Transport Service GmbH  
Internationale Pferdetransporte  
Address: Hagenhof 6, 33803 Steinhagen  
Telephone: +49.5204-890111  
Fax: +49.5204-890222  
Email: info@johannsmann-Pferdetransporte.de  
Opening hours: will be published in the show office

### 2. HEALTH REQUIREMENTS

#### GENERAL

In accordance with the FEI Code of Conduct for the welfare of the horse it is imperative that all Horses at FEI Events are physically fit and free from infectious disease before being allowed to compete.

## ENTRY OF HORSES

Required health tests and vaccinations:  
Quarantine period:  
Specimen Import Licence applied:

For questions or problems, please contact your Government Veterinary Services.

## 3. NATIONAL REQUIREMENTS

If applicable please provide:

## 4. PONIES

FEI Veterinary Regulations, Chapter IV: For all Pony Events, Ponies must be available for Pony Measurement if requested by the FEI.

## 5. INJURY SURVEILLANCE

FEI Veterinary Regulations, articles 1036, 1039 and 1040:  
Horses participating in FEI Events are subject to injury surveillance protocols; and in the event of fatality, a post mortem examination.

## 6. TRANSPORT OF HORSES

Horses must be fit to travel and be transported in suitable vehicles. Any government requirements for disease testing and control must be requested well in advance, to ensure that the horse is in compliance by the time of arrival at the border of the country where the Event is taking place. Athletes, or their representatives, have the responsibility to comply with national legislation in both their country of origin and the host nation of the Event. Where necessary athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation. Within the European Union (EU), this includes EU Council Regulation (EC) No 1/2005 concerning the protection of animals during transport within the Member States of the EU

## 7. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE

### 7.1. PASSPORTS. FEI General Regulations Article 137

**For all issues relating to FEI Horse Passports/FEI Recognition Cards please contact your National Federation**

All Horses competing at FEI Events must be registered with the FEI.

FEI Passports or FEI Recognition Cards (for those Horses with a national passport approved by the FEI) are compulsory for FEI Events.

**NB:** Horses entered in CIMs, in their country of residence are not required to have an FEI Passport or FEI recognition Card but must be properly registered with the FEI and identifiable (GRs 137.2)

Athletes who do not present a Horse's Passport and/or Recognition Card, or one that is not correctly validated, or fail to meet other passport requirements, will be **subject to Sanctions in accordance with Annex II of the Veterinary Regulations** and may not be allowed to compete.

**NB:** for Horses permanently resident in a Member State of the European Union: all Horses must have a national EU passport in compliance with EU Regulations to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

## 7.2 VACCINATIONS - EQUINE INFLUENZA. FEI Veterinary Regulations Article 1028

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations and as summarised below.

VACCINATION	PROTOCOL	ELIGIBILITY TO ENTER VENUE
<b>Primary Course</b>	1 <sup>st</sup> Vaccination: day 0 2 <sup>nd</sup> Vaccination: day 21-92	May compete 7 days after the 2 <sup>nd</sup> Vaccination
<b>First Booster</b>	Within 7 months of the 2 <sup>nd</sup> vaccination of the Primary Course	May compete for 6 months +21 days after the 2 <sup>nd</sup> vaccination of the Primary Course Must not compete in the 7 days after receiving a vaccination
<b>Boosters</b>	<b>MINIMUM:</b> within one year of previous booster vaccination <b>IF COMPETING:</b> must be in the 6 months +21 days of the booster previous vaccination	Must have been vaccinated within 6 months +21 days before arriving at the Event Must not compete in the 7 days after receiving a vaccination

All FEI registered Horses intending to compete at FEI Events (including CIMs) must be vaccinated against Equine Influenza in accordance with these VRs. The exception being if the applicable domestic legislation prevents the use of Equine Influenza vaccines within the relevant territory.

## 7.3 EXAMINATION ON ARRIVAL. FEI Veterinary Regulations Article 1032

On arrival at an Event venue all Horses must undergo an examination by a veterinarian to confirm their identification from their passport and micro-chip ID (where present), their vaccination status and general health. To protect all horses attending events, any Horse with a questionable health status concerning vaccination, disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue.

## 7.4. HORSE INSPECTIONS. FEI Veterinary Regulations Article 1033, Table 2

All Horses will be assessed for their fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit to compete by the Inspection Panel will not be permitted to compete.

## 7.5. LIMB SENSITIVITY EXAMINATION. FEI Veterinary Regulations Article 1034

All Horses are subject to examination under the protocol for abnormal limb sensitivity throughout the period of an Event, including, but not limited to, between rounds and before the Jump Off. Horses may be examined once or on multiple occasions during the Period of an Event.

Horses may be selected for examination under the protocol randomly or they may be targeted. All Horses selected to be tested must submit promptly to the examination or are subject to immediate disqualification. There is no obligation to examine any specific number of Horses at an Event.

## 8. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP). FEI Veterinary Regulations, Chapter VI

### 8.1. SAMPLING. FEI VETERINARY REGULATIONS ARTICLES 1057 AND 1058

All horses competing at FEI Events may be subject to sampling for the presence of FEI Equine

Prohibited Substances in accordance with the FEI Equine Anti-Doping and Controlled Medication Regulations (EADCMRs). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures. Refer to Chapter VI, paragraph 3 for details of fees relating to Equine and Human Anti-Doping program (EADCMP), which OCs/NFs have the right to charge to the athlete (applicable for all FEI events worldwide).

## **8.2. ELECTIVE TESTING. FEI VETERINARY REGULATIONS ARTICLE 1056**

Elective Testing may be carried out prior to an Event to check for the presence of prohibited substances. Please refer to <http://inside.fei.org/fei/regulations/veterinary> for information and details.

## **XIII. HUMAN ANTI-DOPING**

Athletes can be tested at any FEI Event, by the FEI or by other Anti-Doping Organisations with Testing jurisdiction. Organisers will have the responsibility to provide facilities and staff/volunteers to facilitate such Testing if requested by the FEI as outlined in article 22.3 of the FEIs' Anti-doping Rules for Human Athletes (ADRHA)

The ADRHA rules are published on the FEI's website at <http://inside.fei.org/content/anti-doping-rules>

## **XIV. ADDITIONAL INFORMATION**

### **1. INSURANCES AND NATIONAL REQUIREMENTS**

Equestrian sports involve inherent dangerous risks. To the greatest extent permitted by law, the FEI and the FEI Event Organiser shall NOT be liable for any damages relating to loss of property or injury of any kind to Athletes, Owners, Support Personnel or Horses at or in connection with an FEI Event and the FEI expressly excludes all such liability.

#### **1.1. ATHLETES, OWNERS AND SUPPORT PERSONNEL**

##### **1.1.1 Personal Accident and Health Insurance**

It is your responsibility as an Athlete/Owner/ Support Personnel to ensure that you have adequate personal accident insurance in place to cover your participation at FEI Events and in particular to insure against any personal injury or medical expenses arising from an accident, injury or illness which may occur at a FEI Event.

You should check with your National Federation to confirm if your National Federation's insurance policy (if any) covers personal accidents and/or illnesses which may occur when you are attending at/participating in FEI Events.

If your National Federation does not have a personal accident/health insurance policy or if the National Federation's insurance policy does not cover personal accident or health claims, then you should obtain your own personal accident and health insurance policy to cover your attendance/participation at FEI Events.

##### **1.1.2. Personal Property Insurance**

You should also ensure that you are insured against property loss, theft or damage which may occur at an FEI Event.

Again, the advice is to check with your National Federation to confirm if they have an insurance policy in place which would cover you in case of such property loss, theft or damage. If not, then you should obtain your own personal property insurance to cover such situations.

## 1.2. ATHLETES AND OWNERS

### 1.2.1 Third Party Liability Insurance

As an Athlete/Owner you are personally responsible for damages to third parties caused by you, your employees, Support Personnel, your agents or your Horses. You are, therefore, strongly advised to take out third-party liability insurance providing full coverage in relation to FEI Events at home and abroad, and to keep the policy up to date.

The FEI and the Organiser will NOT be responsible for any damage caused to third parties by you, your employees, Support Personnel, your agents or your Horses.

### 1.2.2 Additional Liability Information

Square for OC to include reference to National Laws when necessary

### 1.2.3 Horse Insurance

As an Owner you should ensure that your Horses are adequately insured against any injuries or illnesses they may sustain while participating at a FEI Event.

Square for OC's to include reference to National Laws when necessary

## 2 PROTESTS/APPEALS

To be valid, all Protests and Appeals must be made in writing and accompanied by a deposit of CHF 150.- or equivalent.

Protest and appeal forms are available on the FEI website.

Protests: <http://inside.fei.org/sites/default/files/FEI%20Protest%20Form.pdf>

Appeals: <http://inside.fei.org/sites/default/files/FEI%20Appeal%20Form.pdf>

## 3 DISPUTES

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

## 4 MODIFICATION TO SCHEDULE

In exceptional circumstances, together with the approval of Chefs d'Equipe, host NF delegate, if any, and Ground Jury, the Organiser may change the schedule in order to clarify any matter arising from an omission or due to unforeseen circumstances. Any such changes must be notified to all athletes and officials as soon as possible and they must be reported to the FEI Secretary General by the Foreign Judge.

## 5 ADDITIONAL INFORMATION FROM THE ORGANISER

Space for organiser to include any additional information

**Age of Athletes and Horses according to the Event's Category  
Article 702 & 717:**

<b>Senior Classes</b>	<b>Minimum Age for Vaulters</b>
Individual Competition	From 16
Pas-de-Deux Competition	From 16
Squad Competition	No limit
<b>Junior Classes</b>	<b>Minimum Age for Vaulters</b>
Individual Competition	14 - 18
Pas-de-Deux Competition	14 - 18
Squad Competition	Until 18
<b>Children Classes</b>	<b>Minimum Age for Vaulters</b>
Individual Competition	12 - 14

<b>Horses</b>	<b>Minimum Age</b>
All Classes	7 years old or over

**6. PRIZE MONEY DISTRIBUTION (See Art. 127, 128)**

**IMPORTANT**

**The total amount of prize money shown for each Competition in the schedule must be distributed. (FEI General Regulations articles 127, 128)**

The value of the 1<sup>st</sup> prize must not exceed 1/3 of the total prize money distributed for the competition. The minimum number of prizes offered for each competition must be allocated on the basis of one prize for every commenced four Athletes, with a minimum of five prizes.

**DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS**

Full details of any deductions from prize money should be outlined in the schedule. This includes government taxes. If it is necessary for OCs to deduct such taxes, they should provide participants with an official form indicating the amount of tax deducted upon application.

**The tax form must be provided to the athletes upon arrival and returned to the Organiser prior to departing.**

<p>Square for OC's to include details if necessary</p>
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## **XV. ANNEXES**

### **1. RESULTS**

In order to proceed with the results publication and for qualification purposes the FEI requires results to be sent in immediately after the conclusion of the event.

Results are to be sent by e-mail to [Laetitia.Gillieron@fei.org](mailto:Laetitia.Gillieron@fei.org) in the proper Excel file immediately after the event. The file can be downloaded using the following link:

<http://inside.fei.org/fei/your-role/organisers/vaulting/results-forms>

**All results must include FEI Passport Registration number of horses and FEI ID numbers of Athletes.**

Please note that as per Art. 109.6 (GR): OCs of International Events must inform the FEI and NFs whose teams or individuals have taken part, of the results and prize money paid to each placed Athlete and team, within five (5) days following the Event, unless otherwise specified for qualification and ranking reasons as communicated by the FEI. Failure from OCs of International Events to provide the FEI with the appropriate result(s) and/or prize money information by the aforesaid deadline and/or in the aforesaid format shall entail a warning for the first violation and thereafter a fine of CHF 1'000.- per violation.

**THE APPENDIX IS PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST  
BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS  
UPON REQUEST**